



BIRTHDAY PARTY POLICIES

BOOKING A PARTY

Birthday Party bookings are offered online, by phone, by email or at the gym office through iClassPro. Birthday Party time slots are filled on a first come first serve basis. The available birthday party times will be available in iClassPro.

To participate at a Pegasus Gymnastics Birthday Party, we require all party participants to sign our Release of Liability and PIPA Form. Forms must be filled out, signed, and handed in before the start of the party.

PAYMENT

Payment for the Birthday Party is required in full when booking. We are unable to reserve a time slot without payment.

Payments can be made by through iClassPro using a credit card (VISA or Mastercard) or an Echeck (auto-debit from bank account).

ADDITIONAL GUESTS

Birthday Parties include up to 16 party guests. Add-on for additional 8 guests, can be added for an extra cost. The add-on for additional guests must be approved and payment collected at least 2 weeks before the party date.

CHANGE OF DATE

A request to change the date or time of your booked birthday party must be done by email. Changes to the birthday party date or time must be made **2 weeks** prior to the original booking date. Changes are dependent on time slot availability.

CANCELLATION

A \$100 non-refundable deposit applies to all Birthday Party bookings.

Cancellations must be made in writing to info@pegasusgym.ca. Cancellations made within **1 week** of the party booking will result in no refunds. Cancellation of the Additional Guests will result in no refunds.

Any changes to the Birthday Party will be charged a \$30 administration fee.

Changes to your birthday party must be made in writing by email. **Transfers, changes, or cancellations will not be accepted over the phone.**

Pegasus Gymnastics reserves the right to cancel a birthday party time slot at any time.